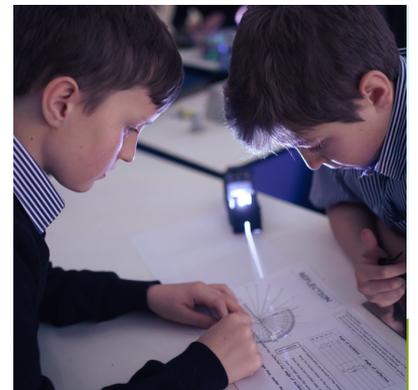
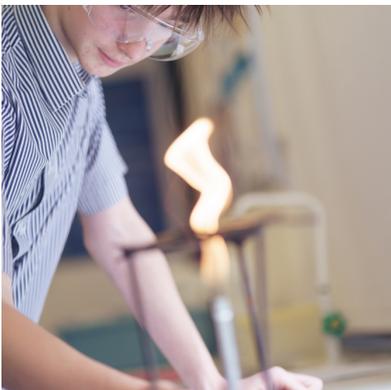




Recruitment Pack

SENIOR SCIENCE TECHNICIAN





Dear Candidate

Thank you for your interest in the position of Senior Science Technician at our school.

The Trafalgar School at Downton is a friendly, rural secondary school, set in the historic village of Downton on the edge of the New Forest.

Our school ethos is built firmly on our values and vision for young people, which you can find out more about in the enclosed recruitment information. Empowering young people to be the source of their own success, is our commitment in enabling our students towards a life fulfilled.

We are fortunate to have an outstanding staff team and we are now seeking a Senior Technician to join our science team. The team consists of 7 science teachers and a part time technician led by our Subject Leader of Science.

I hope you gain a sense of our ethos and values from the information contained in this Recruitment Pack. Further information about our school can be found on our website or on our Facebook feed.

To apply for this position, you should complete the Application Form. Your supporting statement (which should be no more than 1 side of A4) should explain your reasons for applying for this position and experience to date.

The deadline for applications is 27th January 2023 and interviews will take place week commencing 30th January 2023, with a potential start date of 6th March 2023.

Email r.reeves@trafalgar.wilts.sch.uk

I very much look forward to receiving your application.

Jonny Cole
Acting Headteacher





Our Purpose

OUR VISION FOR YOUNG PEOPLE

By the time they leave our school our young people will be able to communicate effectively. They will be able to solve mathematical and scientific problems. They will be able to express themselves creatively and imaginatively. They will have a strong sense of self, a sense of others and a sense of place. They will make informed choices that effect positively on their own wellbeing. They will ask questions, be reflective and adaptive; capable of thinking and acting for themselves and ready to join forces with others to achieve a goal. They will be positive in their mind-set and willing to face up to a challenge. Our young people will understand what is right and what is wrong, and stand up for equality and human rights. They will appreciate other cultures and traditions. Our young people will be thoughtful, caring and active citizens making a difference to their community and to society.



TOWARDS A LIFE FULFILLED

Empowering young people to be the source of their own success





Our Values

Our values define us and underpin our ambition of a life fulfilled through empowerment. These values apply to our staff, as well as to our student community, so we seek a colleague who is:

STRONG AND SPIRITED

They believe that as an individual and within a community, they are in charge of their own destiny and they have the power to change the world both for others and for their selves. They are self-motivated.

GIVING

They look for opportunities every day to serve other people and to make the world just that little bit better in whatever way they can. By doing this they improve their own sense of self-worth. They understand the importance of civic responsibility, of being a positively contributing member of society.

DETERMINED

They do not give up even if the road gets tough. They are resilient, persevere and achieve their goals. They understand that commitment to a long term goal is the key to a successful and fulfilled life and gives them roots.

COMPASSIONATE

They care about others and themselves and understand that sometimes people need our support.

ENTHUSIASTIC

They enjoy life and appreciate everything they see and do. They find joy in the smallest things. They always give of their best and expect the same from others.

TRUSTWORTHY

They strive to do what is right and value honesty and trust.

RESPECTFUL

They realise that everyone has talents and gifts and should be respected. They expect that both for and from themselves. They listen to others and are courteous. They are socially confident and understand the importance of self-regulation.

OPEN-MINDED

They understand that difference is a positive thing and that no one way is always the right one. They are tolerant of others and expect the same towards themselves.

WHAT
ARE YOUR
VALUES





Salary

MLP Grade G (FTE: 24,948 - £26,845) Actual Salary: £21,458

37 hours per week (0730 to 1530, Monday to Friday)

Term time plus 1 week. 39 weeks per year

Benefits

Working at MLP, staff have access to a number of benefits:

- Pension schemes (TPS and LGPS)
- Electric Vehicle scheme
- Cycle to work scheme
- Wiltshire rewards
- Benenden healthcare scheme
- Discounted gym membership
- Employee assistance phone line (support with health, financial and legal issues)



Job Description

Core Purpose:

To ensure Science Teachers have the necessary equipment in classrooms in order for them to teach planned lessons.

Key Tasks:

- Assisting in practical classes, carrying out demonstrations
- Preparing resources, assembling apparatus
- Giving technical advice to teachers, technicians and students
- Carrying out risk assessments for technician activities and; maintaining resources to support staff and students.

General Responsibilities:

- To ensure all duties are carried out in accordance with Health & Safety regulations and with due regard to Child Protection and Safeguarding
- To undertake any training and development for the better fulfilment of the post
- Have strategic oversight for teacher's practical requests for the week ahead using electronic request document. Evaluate the teacher requests and liaise with Head of Department with potential difficulties.
- Place orders, check deliveries and invoices.
- Keeping financial records of orders. Liaise with Head of Department on a regular basis as to current budget position and upcoming needs.
- Ensuring teachers receive practical resources as requested with all potential conflicts resolved in advance.
- Chemical and consumable stocks are well maintained.
- Delivery of resources for extra-curricular projects does not affect the day to day ordering of practical resources for other classes.
- Technician staff receive appropriate training.
- Annual budget is managed to ensure that resources for the whole academic year are effectively deployed to maximise student outcomes.
- Attend department meetings when necessary to update teaching staff on technical issues.
- Maintain technical equipment ensuring quality and safety, undertake repairs and modification or reporting damage in accordance with the school's policy.
- Act at all times as an ambassador for the school and model behaviour which upholds our Trafalgar values and ethos
- Foster good relationships with colleagues, students and the wider community
- Demonstrate a commitment to personal professional development
- Carry out other duties as may reasonably be assigned by Subject Leader of Science



Person Specification



EXPERIENCE

- Science background (Essential)
- Health and safety in the workplace (Essential)
- CLEAPs (Desirable)

KNOWLEDGE AND UNDERSTANDING

- Understanding of working with chemicals
- Evidence of a commitment to own professional and personal development
- Ability to improve own practice

SKILLS AND ATTRIBUTES

- Physical fitness
- IT proficient
- Ability to direct other staff
- Helpful and positive attitude in a busy environment
- The ability to build and maintain positive and productive relationships with colleagues and students
- Ability to work calmly and under pressure
- Ability to react appropriate to emergency situations
- Good communication and interpersonal skills
- Good organisational skills
- Attention to detail and meticulous
- Ability to work on own initiative
- Ability to prioritise own workload

