

**Timetable for Secondary Admission Appeals 2024**

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| **Date** | **Activity** | **Comments** |
| 1 March 2024 | National Offer Day. Parents receive school place offer/application to appeal form with deadline of 20 school days to appeal |  |
| 28 March 2024 | Appeal submission initial deadline | Code allows 20 school days to appeal |
| May 2024 | Notice to parents of the Appeal Hearing | Code states at least 10 school days’ notice of hearing plus reasonable time to submit extra |
| May 2024 | Admission Authority (MLP/school) to submit papers to the Appeal Clerk |  |
| May/June 2024 | The Appeal Clerk sends all papers to parents, the panel and the school | Code states “reasonable” time before hearing |
| June 2024 | Additional evidence deadline |  |
| June 2024 | Hearings | Code states within 40 school days of appeal deadline |
| June 2024 | Appeal decisions letters issued to all parents | Code states sent within 5 working days where possible |